

City of Corpus Christi – Winter Break Schedule

Thursday, December 25, 2025 – Thursday January 1, 2026

DSD will be closed for Winter Break

To ensure timely processing of Certificates of Occupancy (COs) before the end of the year, we are requesting your closeout schedules by November 28.

This will allow us to plan and facilitate **closeout inspections between Saturday, December 20th and Wednesday, December 24th**.

During this period:

- We will conduct final inspections with minor corrections allowed as passed finals.
- Life safety items will not be approved during this time and will require a re-inspection or photos for corrections made.
- COs may be issued without closing documents, but we ask that all required documents be submitted as soon as they are received so we can promptly update the Cos.
 - Properties requiring an elevation certificate or septic letter in order to operate must provide those documents before a full CO can be issued. If these are not received, only a Temporary Certificate of Occupancy (TCO) can be issued.
 - Please ensure these documents are submitted to the respective departments well in advance to avoid delays.
- Our priority is to issue all necessary COs by **December 24**.

Closing schedules should be sent to LaurenLe@corpuschristitx.gov and YvetteDo@corpuschristitx.gov