



CITY OF
**CORPUS
CHRISTI**

CITY HALL

November 3, 2026

GENERAL ELECTION

Candidate Packet

City of Corpus Christi

2026 General Election

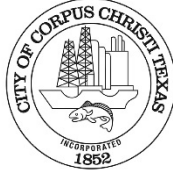
Candidate Information & Resources

Table of Contents – Online Packet

Instructions: **Green text links** will take you to pages within this document; no internet access required to view. You may also navigate to them using the bookmark button. **Blue text links** will take you to an internet page; internet access is required to open More information and resources are available at [2026 Election Central](#). The Election Central webpage will be updated as more election documents become available.

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1	General Information	• Welcome & Overview from City Secretary • Candidate Requests for Municipal Information • Candidate Calendar & Checklist • Get to Know the City: Weblinks • District maps
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3	Campaign treasurer appointment & campaign expenditures & contributions reports	• Campaign treasurer & campaign finance reports information & deadlines • Forms to appoint a campaign treasurer and amend appointment, including instructions ○ CTA form ○ CTA instructions ○ ACTA (Amend CTA) form ○ ACTA instructions • Campaign/Officeholder Campaign Finance Reports (C/OH), including instructions ○ C/OH form ○ C/OH instructions ○ COR-COH (corrected COH) form & instructions • Campaign Finance Guide for Local Candidates

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MEMORANDUM

To: Candidates for 2026 Mayor and Council Election
From: Rebecca L. Huerta, City Secretary
Date: May 4, 2026
Re: Election Information – Prospective Candidates

Thank you for your interest in running for Mayor or City Council Member. To assist you with your endeavor, we have assembled this online Candidate Packet (“Packet”) that includes essential information such as candidate requirements, checklists, deadlines, forms, instructions, and campaign resources.

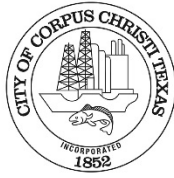
The Packet includes links to useful online resources, such as the Texas Ethics Commission and Texas Secretary of State websites. Forms not created by the City of Corpus Christi are current as of May 1, 2026. However, candidates should know that the Texas Secretary of State or the Texas Ethics Commission may update their forms without notice. Before using a form from this Packet, compare the date of the form with the date on the current version posted on the appropriate state agency’s website. You are encouraged to use the link on the Table of Contents to each form, which will take you to the current online form on the agency’s website. Printed copies of any form or form instructions in the Packet can be provided by the City Secretary’s Office during regular hours.

Important information included in the packet:

1. *Candidate Qualifications* are outlined in Article II, Section 2 of the City Charter and specify what qualifies a resident of Corpus Christi to run for elected office. If you do not meet these qualifications, you are ineligible to run.
2. The *Candidate Filing Checklist* outlines the steps to complete before submitting your Application for a Place on the Ballot.
3. The *Candidate Calendar & Checklist* outlines important deadlines for candidates and voters, including reporting and filing dates. The calendar also provides links to forms, instructions, and references to the relevant sections of the City Charter or State law/code.
 - Once a candidate's Application for a Place on the Ballot is received, the City Secretary’s Office will send out calendar appointments with deadlines if the candidate provides an email address on the Application.

The responsibilities of the City Secretary’s Office include accepting, retaining, and providing public access to various applications, affidavits, and financial statements from candidates. Staff will record the date and time of filings. The City Secretary’s Office does not fill out, correct information, report on the timeliness of filings, or assess the sufficiency of the reports filed. Additionally, please note that the City Secretary’s Office cannot interpret election law or campaign finance law for candidates, but will direct them to the correct citation for reference whenever possible.

If you have any questions, please contact the City Secretary’s Office at (361) 826-3105 or email CitySecretary@corpuschristitx.gov.



MEMORANDUM

To: Candidates for 2026 Mayor and Council Election
From: Rebecca L. Huerta, City Secretary
Date: May 4, 2026
Re: Guidelines – Candidates’ Requests for Municipal Information

The purpose of this memo is to guide requests for information from candidates for Mayor and City Council.

- Candidates may submit their requests for information to the City Secretary, in writing, by any of the following methods:
 - Via e-mail at citysecretary@corpuschristitx.gov (**PREFERRED METHOD**);
 - Via mail at P.O. Box 9277, Corpus Christi, Texas 78469; or
 - In person at the City Secretary’s Office, 1st Floor City Hall, 1201 Leopard St., Corpus Christi, Texas
- The City Secretary will send candidates’ inquiries to the appropriate Department Executive, who will respond directly to candidates.
- If the requested information is available on the City’s website or online resources, the Department Executive will direct candidates to those online resources.
- Depending on the nature of the request, candidates may be asked to submit a Public Information Act request to the City Secretary’s Office by one of the following methods:
 - Via e-mail at cityopenrecords@corpuschristitx.gov; or
 - Via fax, by mail, or in person, as indicated above.

If you have any questions about these guidelines or need more information, please contact the City Secretary’s Office at 361-826-3105.

Get to Know the City: Web Links

The City of Corpus Christi government is a large organization, with an estimated 4,000 employees, 26 departments, estimated FY 2026 revenues of \$1,241,766,170 and expenses of \$1,274,178,142. These links are intended to help candidates learn more about the city's budget, organization, and more.

City Council

District map – click “Find your district on the map” under Council Members

<https://www.corpuschristitx.gov/our-government/mayor-and-council/council-members/>

Meeting Calendar

<https://www.corpuschristitx.gov/department-directory/city-secretary/agendas-and-minutes/council-meeting-calendars/>

TIRZ Corporations & other Economic Development opportunities

<https://www.corpuschristitx.gov/department-directory/planning-economic-development/economic-development/>

Council Policies

https://library.municode.com/tx/corpus_christi/codes/code_of_ordinances?nodeId=PTIICOPO

City Secretary

2026 Election Central

<https://www.corpuschristitx.gov/department-directory/city-secretary/elections/2026-election-central/>

Boards, Commissions, & Committees

<https://www.corpuschristitx.gov/department-directory/city-secretary/boards-commissions-committees/>

Public Information Requests

<https://www.corpuschristitx.gov/department-directory/city-secretary/public-records/>

City history

<https://www.corpuschristitx.gov/department-directory/city-secretary/about-us/corpus-christi-history/>

Electronic Bulletin Board – Public Notices

<https://www.corpuschristitx.gov/ebb>

City Operations

Organization Chart (high level view)

<https://www.corpuschristitx.gov/media/foyhxyvh/home-city-organizational-chart.pdf>

City Charter

https://library.municode.com/tx/corpus_christi/codes/code_of_ordinances?nodeId=PTICH

Code of Ethics

<https://www.corpuschristitx.gov/department-directory/city-secretary/ethics-filings/>

City Code of Ordinances (general)

https://library.municode.com/tx/corpus_christi/codes/code_of_ordinances?nodeId=COORCOCHTE

Financial Transparency Information (budgets, financial reports, capital improvement program (CIP) and much more).

<https://www.corpuschristitx.gov/department-directory/finance-procurement/financial-transparency-reports/>

All City services (alphabetical list)

<https://www.corpuschristitx.gov/department-directory/public-works/services/>

News releases

<https://www.corpuschristitx.gov/news/>

City YouTube Channel

<https://www.corpuschristitx.gov/department-directory/communications/cctv-public-access-channel/>

NOTICE OF DRAWING FOR PLACES ON THE BALLOT

CITY OF CORPUS CHRISTI | GENERAL ELECTION

In accordance with the Election Code, a drawing will be conducted in the Council Chambers on the first floor of City Hall at 1201 Leopard St., Corpus Christi, Texas, on **Friday, August 21, 2026, at 10:00** am to determine the order of placement of names on the ballot for the City Council General Election of November 3, 2026.

You are invited to attend and personally draw for your place on the ballot. If you do not attend, you may appoint someone to draw for you. If you or your appointee are not present, a member of the City Secretary's staff will draw for you.

The order in which the drawing is conducted will be determined by the date and time of the day the application to be placed on the ballot was received in the City Secretary's Office.

Note: Pursuant to Section 52.094 (a) of the Texas Election Code, the order of the candidates' names on the ballot of any resulting runoff election shall be the relative order of the names on the original election ballot.

CITY OF CORPUS CHRISTI - CANDIDATE PETITION REQUIREMENTS
CITY CHARTER: ARTICLE II, SECTION 2

The candidate's application must be accompanied by either: (1) a non-refundable filing fee of \$100 (cash, money order or cashier's check), or (2) a petition signed by registered voters residing in the territory from which the office is elected. Petition signatures for a District position **must** be from qualified voters residing within that District. Mayoral and At-Large candidates must obtain signatures from qualified voters residing within the city limits of Corpus Christi. Below is a breakdown of the number of registered voter signatures required if a petition is to be used to meet the filing requirement:

COUNCIL POSITION	MAYORAL VOTES CAST NOVEMBER 2024	SIGNATURES REQUIRED †
Mayor	108,481	542
At-Large	108,481	542
District 1	17,457	87
District 2	21,103	106
District 3	18,711	94
District 4	24,512	121
District 5	27,005	135

†Article II, Section 2, (a) of the City Charter: No candidate shall be placed on the ballot unless his or her application is accompanied by either (1) a filing fee of \$100.00, or (2) a petition signed by registered voters residing in the territory from which the office is elected equal in number to the greater of: (a) twenty-five, or (b) one-half of one percent of the total vote received in the territory from which the office is elected by all candidates for mayor in the most recent mayoral regular election.

PETITION FOR A PLACE ON THE BALLOT FOR A LOCAL POLITICAL SUBDIVISION and/or
PETITION IN LIEU OF A FILING FEE FOR A LOCAL POLITICAL SUBDIVISION
(PETICIÓN PARA UN CARGO OFICIAL PARA UN LUGAR EN LA BOLETA y/o PETICIÓN PRESENTADA EN SUSTITUCIÓN DEL PAGO DE INSCRIPCIÓN)

Name of Circulator _____
Page ____ of ____

Signing the petition of more than one candidate for the same office in the same election is prohibited.
(Se prohíbe firmar la petición de más de un candidato para el mismo puesto oficial en la misma elección.)

COMPLETE ALL BLANKS (LLENE TODOS LOS ESPACIOS EN BLANCO) Instructions and Footnotes on Back. (Al Dorso: Instrucciones y Anotaciones)						
You are hereby requested to place the name indicated below on the ballot for the next election for the (Name of the Local Political Subdivision of) _____ for the office indicated below. <i>Por la presente se le solicita que incluya el nombre indicado a continuación en la boleta de la próxima elección de (Nombre de la subdivisión política local de) _____ para el cargo indicado a continuación.</i>						
Name (Nombre) ¹			Address (Dirección)		Office Sought (Puesto oficial solicitado) ²	
Date Signed (Fecha de Firma)	Signature (Firma)	Printed Name (Nombre en letra de molde)	Residence Address (Including City, Texas, Zip) (Dirección de Residencia (Incluye Ciudad, Estado, Código Postal))	County (Condado)	Voter VUID Number ³ (Num. de VUID de Votante)	Date of Birth ³ (Fecha de Nacimiento)
AFFIDAVIT OF CIRCULATOR (DECLARACIÓN JURADA DEL CIRCULADOR) ⁴						
STATE OF TEXAS (ESTADO DE TEXAS) COUNTY OF (CONDADO DE) _____ BEFORE ME, the undersigned, on this ____/____/____ (date) personally appeared (ANTE MI, el/la suscrito(a), en esta (fecha compareció) _____, (name of person who circulated petition) – (nombre de la persona que hizo circular la petición) who being duly sworn, deposes and says: “I called each signer’s attention to the above statements and read them to the signer before the signer affixed their signature to the petition. I witnessed the affixing of each signature. The correct date of signing is shown on the petition. I verified each signer’s registration status and believe that each signature is the genuine signature of the person whose name is signed and that the corresponding information for each signer is correct.” (quien, habiendo prestado el juramento correspondiente, declaró y dijo: “Llamé la atención de cada firmante sobre la declaración citada y se la lei antes de que la suscribiera. Atestigué cada firma, y la fecha correcta de las firmas consta en la petición. Verifiqué la situación de cada firmante en la concerniente a su inscripción y creo que cada firma es la auténtica de la persona cuyo nombre aparece firmado y que son exactos los datos correspondientes a cada firmante.”) SWORN TO AND SUBSCRIBED BEFORE ME THIS DATE (JURADO Y SUSCRITO ANTE MI, CON ESTA FECHA)						
X _____			Notarial or Official SEAL (SELLO Notarial u Oficial)		X _____	
Signature of Circulator (Firma de la persona que hizo circular la petición)			Signature of Officer Administering Oath (Firma del/de la funcionario(a) que le tomó juramento)		Title of Officer Administering Oath (Título oficial del/de la funcionario(a) que le tomó juramento)	
			INSTRUCTIONS AND FOOTNOTES ON BACK (AL DORSO: INSTRUCCIONES Y ANOTACIONES)			

INSTRUCTIONS

The petition shall be filed with the same officer with whom an application for a place on the ballot for the office being sought is to be filed and must be filed at the same time as the application is presented to the filing authority.

The petition may consist of several parts, and each part may consist of several pages. The statement in the box at the head of the page must appear at the head of each page of signatures. The Affidavit of Circulator appears at the bottom of each page, but only needs to be completed once for each circulator even if there are multiple pages of voters’ signatures.

The Affidavit of Circulator must be administered and signed by a person authorized to administer oaths under Chapter 602 of the Government Code.

INSTRUCCIONES

Esta petición deberá presentarse ante el mismo oficial a quien se solicite inscripción en la boleta para el cargo que se busca y al mismo tiempo que la solicitud correspondiente.

La petición puede estar dividida en diversas secciones y cada sección a su vez puede constar de varias páginas. La declaración que está en el cuadro que encabeza el formulario deberá aparecer al principio de cada hoja que contenga firmas. La Declaración Jurada del Circulador aparece al pie de cada página, pero solo necesita ser completada una vez por cada circulador, incluso si hay múltiples páginas de firmas de votantes.

La Declaración Jurada del Circulador debe ser administrado y firmado por una persona autorizada a administrar los juramentos de acuerdo al Capítulo 602 del Código del Gobierno.

FOOTNOTES

- ¹ Insert candidate’s name.
- ² Insert office title, including any place number or other distinguishing number.
- ³ Either the voter unique identification number (VUID) or the date of birth is required.
- ⁴ All oaths, affidavits, or affirmations made within this State may be administered and a certificate of the fact given by a judge, clerk, or commissioner of any court of record, a notary public, a justice of the peace, city secretary, and the Secretary of State of Texas. See Chapter 602 of the Texas Government Code for the complete list of persons authorized to administer oaths.

ANOTACIONES

- ¹ Indicar el nombre del candidato(a).
- ² Indicar el cargo oficial e incluir el número de cargo o cualquier otro número distintivo.
- ³ Se requiere o el número de identificación único de votante o la fecha de nacimiento.
- ⁴ Todos los juramentos, declaraciones juradas o afirmaciones hechas dentro de este estado pueden ser administrados y un certificado del hecho dado por un juez, secretario(a) o comisionado de cualquier corte de registro, un notario público, un juez de paz y el Secretario de Estado de Texas. Consulte el Capítulo 602 del Código del Gobierno de Texas para obtener la lista completa de personas autorizadas a administrar juramentos.

2-51
Prescribed by Secretary of State
Sections 141.063, 141.065, 141.066
Texas Election Code
12/2023

Name of Form:

Petition for Place on the Ballot for a Local Political Subdivision and/or Petition in Lieu of a Filing Fee for a Local Political Subdivision.

Section Reference:

Sections 141.063, 141.065, 141.066. Texas Election Code

Purpose:

Provide method for access to ballot.

Number of Copies Required:

One per candidate.

Completed by:

Person circulating petition, qualified voters, person administering oath.

Filing Date:

No later than the date of the candidate filing deadline. The petition must be filed at the same time as the candidate's application for a place on the ballot.

Filed with:

The filing authority responsible for receiving candidate applications.

Comments:

None.

Version:

Current form is date 12/2023

Campaign Treasurer & Campaign Finance Reports General Information & Deadlines | City of Corpus Christi

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This information is for the Candidate/Officeholder Campaign Finance Report (form C/OH and COR-C/OH) and the Campaign Treasurer Appointment (CTA and ACTA). Detailed instructions from the Texas Ethics Commission (TEC) are located in this packet and [online](#).

Things to remember about the CTA:

- Texas state law requires all candidates, all officeholders, and political committees to file a CTA with the local filing authority, which is the City Secretary's Office. The completed and signed CTA may be delivered via email to citysecretary@corpuschristitx.gov, to the City Secretary's Office at City Hall, 1201 Leopard St., or mailed to City of Corpus Christi, PO Box 9277, Corpus Christi, TX 78469.
- You must file this form **when you become a candidate** even if you do not intend to accept campaign contributions or make campaign expenditures. A "candidate" is a person who knowingly and willingly takes affirmative action for the purpose of gaining nomination or election to public office or for the purpose of satisfying financial obligations incurred by the person in connection with the campaign for nomination or election. This includes paying the filing fee to submit the Application for a Place on the Ballot. See CTA instructions for examples of taking affirmative action.
- Modified reporting is optional and exempts the candidate from filing the 30-day and 8-day before election C/OH reports **if** a candidate doesn't accept or spend more than \$1,140 in the election cycle. The semi-annual reports due January 15 and July 15 **are required** until a Final Report is filed.
- If the treasurer or any information on the CTA changes after it has been filed, the candidate will file an ACTA.

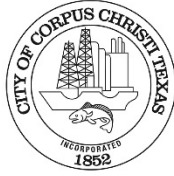
Things to remember about the C/OH:

- There are multiple deadlines in both election and non-election years. Please see next page for details.
- The *candidate* is ultimately responsible for ensuring reports are filed, not the treasurer.
- There are multiple schedules in the C/OH. Only schedules on which you have information to report need to be filed.
- The C/OH has several submission options. Reports are due before 5:00 p.m. to be filed on time and may be done in person, emailed as an attachment, or by using the online form (email citysecretary@corpuschristitx.gov for an individual link). The report must either be (a) notarized (wait to sign it in front of the notary) or (b) the Unsworn Declaration section must be completed. If submitting in person, the City Secretary's Office can notarize the report. If submitting via email attachment, the form must be notarized or candidate must complete Unsworn Declaration prior to sending.
- If you do not have an appointment of campaign treasurer on file, you may not accept *campaign* contributions or make *campaign* expenditures. A payment on a campaign debt is a campaign expenditure. An *officeholder* who does not have an appointment of campaign treasurer on file may accept *officeholder* contributions and make *officeholder* expenditures.
- To **file a final report**, you must complete the CANDIDATE/OFFICEHOLDER CAMPAIGN FINANCE REPORT (Form C/OH), check the "final" box on Page 1, Section 9, and complete and attach the DESIGNATION OF FINAL REPORT (Form C/OH-FR).

2026 Campaign Finance Report (C/OH) Deadlines

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Due Date	Type of Report & Who Files	Beginning Date of Period Covered	Ending Date of Period Covered
January 15, 2026	What: January semiannual Who: Candidates and officeholders, except officeholders who do not have a campaign treasurer report on file and who do not exceed \$1,140 in contributions or expenditures for the reporting period	July 1, 2025, OR the date of campaign treasurer appointment, OR The day after the date the last report ended.	December 31, 2025
July 15, 2026	What: July semiannual Who: Candidates and officeholders, except officeholders who do not have a campaign treasurer report on file and who do not exceed \$1,140 in contributions or expenditures for the reporting period	January 1, 2026, OR the date of campaign treasurer appointment, OR The day after the date the last report ended.	June 30, 2026
October 5, 2026	What: 30th day before the election report Who: Candidates who have an opponent in the election and who do not file on the modified reporting schedule	July 1, 2026, OR The date of campaign treasurer appointment OR The day after the date the last report ended.	September 24, 2026
October 26, 2026	What: 8th day before the election report Who: Candidates who have an opponent in the election and who do not file on the modified reporting schedule	September 25, 2026 OR The day after the date the last report ended	October 24, 2026
December 4, 2026	What: 8th day before RUNOFF ELECTION report Who: Candidates who have an opponent in the <i>runoff election</i> and who do not file on the modified reporting schedule	September 26, 2026 OR The day after the date the last report ended	December 2, 2026
January 15, 2027	What: January semiannual report Who: Candidates and officeholders, except officeholders who do not have a campaign treasurer report on file and who do not exceed \$1,140 in contributions or expenditures for the reporting period	July 1, 2026, OR The day after the date the last report ended.	December 31, 2026



MEMORANDUM

TO: City Council Candidates

FROM: Rebecca L. Huerta, City Secretary

DATE: May 6, 2026

SUBJECT: Candidate's and Supplemental Reports of Financial Information

The City's Ethics Ordinance requires the submission of a financial disclosure form by candidates for City Council. Candidates must file a candidate's financial disclosure report (also called the Ethics Report) for the period January 1 through December 31 of the previous year. Furthermore, as the deadline for a candidate to file an application for a place on the ballot is after June 30, pursuant to the City's Ethics Ordinance, the candidate for City Council shall also file a supplemental Ethics Report covering the most recent January 1 through June 30, **within three (3) days after filing for office.** The candidate's annual and supplemental Ethics Report forms follow this memo.

Additional information about the report, the Ethics Report form, and annual vendor's report are available at <https://www.corpuschristitx.gov/departments-directory/city-secretary/ethics-filings/>.

Electronic Forms: This is the preferred filling method. Use the links above and follow the instructions to complete the form. It is due by 11:59pm on the deadline(s).

Paper Forms: A PDF of the form is available for download and printing. Go to the [Ethics Filings](#) webpage and click on File Your Report of Financial Information, then follow the instructions under the Paper Filers section. The City Secretary's Office can also print a copy of the form for candidates. The paper form must be delivered to the City Secretary by 4:45 P.M. on the deadline(s). Emailed and faxed copies of the Report will not be accepted.

The following information is being provided to assist you with the completion of the reports. Please see the Ethics Report Example for further explanation.

- *Please remember to write the word "None" rather than "N/A" in those blanks where applicable.*
- **Report Type:**
 - For the *Candidate's Report* for 2025 calendar year, select the third button, "Candidate's Report for Year Ending December 31, 2025. (Due 3 days after filing for office)."
 - For the *supplemental Report* covering January 1, 2026-June 30, 2026, select the second button, "Supplemental Report for Six Months Ending June 30, 2026. (Due by last Friday of July 2026)". **Note:** if Application for Place on the Ballot is filed

after July 31, 2026, this report is also due 3 days after filing.

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- **Part III. Income:** This section asks for all sources of income which exceed 10% of your gross income; or which exceed \$5,000 in salary, bonuses, commissions or professional fees; or which exceed \$20,000 in payment for goods, products or non-professional services. For example, if you and your spouse are employees with no other source of income, and your salary is \$50,000 and your spouse's salary is \$40,000, then you must list the name and address of your employer and your spouse's employer, as follows:

City of Corpus Christi, 1201 Leopard, Corpus Christi, Texas 78401.
ABC Company, 123 Leopard, Corpus Christi, TX 78401.

If the candidate is self-employed or owns or controls at least 20 percent interest in a business entity through which the candidate does business, you must also report the names and addresses of clients or customers who do business with the City, if you or your business received at least 10 percent of gross income from that client/customer (the Code of Ethics Vendor Report, which lists persons who do business with the City, can be found on the link above.

For example, if you are self-employed, and your client, ABC, does business with the City and you receive at least 10 percent of your gross income from that client, then you must report the name and address of that client, as well as the name and address of your business, as follows:

Name of self-employed candidate, 123 Street, Corpus Christi, Texas
ABC Company 987 Street Corpus Christi, Texas.

- **Part VI. Personal liabilities:** This section asks you to list the names, addresses, and dates incurred regarding any "person" to whom you were indebted in excess of \$10,000. To clarify, "**person**" is defined in Section 2-341 as "an individual, proprietorship, firm, partnership, joint venture, syndicate, trust, company, corporation, association, committee, estate, receiver, entity or any other organization or group of persons acting in concert, whether profit or nonprofit."

For example, if you and your spouse have a mortgage with a finance company and a car with a credit union, each in excess of \$10,000, then you would list:

ABC Finance
1234 Street
Dallas, Texas

Date incurred: May 2002

XYZ Credit Union
987 Easy Street
Corpus Christi, Texas

Date incurred: June 2012

If you have any questions on any parts of the form, please contact the City Attorney's Office at 361-826-3360 for assistance. We suggest that you refer your questions to the office as early as possible.

EXAMPLE

REPORT OF FINANCIAL INFORMATION

Filed Pursuant to Section 2-340 et seq.
Corpus Christi Code of Ethics
(Revised February 27, 2027, pursuant to Ethics Ordinance
Change)

Report Type: *

- ☒ Annual Report for Year Ending December 31, 2023. (Due by last Friday of March 2024)
- ☐ Supplemental Report for Six Months Ending June 30, 2024. (Due by last Friday of July 2024)
- ☐ Candidate's Report for Year Ending December 31, 2023. (Due 3 days after filing for office)

INSTRUCTIONS:

ELECTRONIC FILERS: Filers may electronically file this report by completing the report below AND electronically verifying, signing and submitting the report using the electronic submission process on the last page of the report below, **ON OR BEFORE THE DAY REQUIRED FOR FILING.**

PAPER FILERS: Filers may also print a PDF version of this Report of Financial Information form [HERE](#), complete it, and **PHYSICALLY FILE IT WITH THE CITY SECRETARY BY 4:45 P.M. ON THE DAY REQUIRED FOR FILING.**

Ethics Report Filing *

- ☒ New Filing (Select for 2023 reporting period) ☐ Amended Filing (Select if you need to make a change to the 2023 annual report after submitting)

As used herein "Reporting Official" includes "Candidate".

REPORTING OFFICIAL:**Select One: ***

City Staff Member - Title

City Staff Member - Title: *

Director of Finance

INDIVIDUAL REQUIRED TO FILE:**Last Name: ***

Enter Last Name

Smith

First Name: *

Enter First Name

John

Middle Initial:

Enter Middle Initial

Street Address: *

1234 ABC Street

Number, Street, Unit

City: *

Corpus Christi

State: *

Texas

Zip: *

78401

The report shall include all of the following information for the reporting official and the reporting official's spouse, but information relating to the spouse need not be segregated from that relating to the reporting official.

PART I. LICENSES

Do you or your spouse have any professional, occupational or business licenses? *

☒ Yes ☐ None

*

List all professional, occupational or business licenses held by the reporting official.

TEXAS REAL ES TATE LICENSE

PART II. BUSINESSES

List all the names of any businesses with which the reporting official was actively engaged or associated, and the principal address and phone number of each, together with the position or title held. You are not required to include any businesses which are reported in other sections of this Report.

Do you or your spouse engage in any businesses that meets this criteria? *

☒ Yes ☐ None

Business Name *	Address	Phone Number
ABC Realtors, Inc - Owner/CEO	111 Apple St. Corpus Christi, TX 78401	361-999-9999

PART III. INCOME

List the names and addresses of all sources of income (including pay from the City of Corpus Christi) which exceeds 10 percent of the reporting official's gross income or \$5,000 in salary, bonuses, commissions or professional fees, or \$20,000 in payment for goods, products or non-professional services. If the reporting official is self-employed or owns or controls at least a 20 percent interest in a partnership, corporation or other entity through which the reporting official does business, you must also report the names and addresses of the clients or customers who do business with the City from whom the reporting official, partnership, corporation or other entity received at least 10 percent of its gross income. The City publishes a [list](#) of those persons "who do business with the City" which you may rely upon for the purposes of this provision. (A sole proprietor shall not be required to report a source of income he or she would not have to report if operating as a corporation or partnership.) [click on list for a hyperlink to the Vendor Report](#)

Do you or your spouse have any income that meets this criteria? *

☒ Yes ☐ None

Name *	Address
ABC Realtors, Inc	111 Apple St. Corpus Christi, TX 78401
Spouse - Sea Island College	555 Beach Circle Corpus Christi, TX 78401

PART IV. BUSINESS ORGANIZATIONS

List the name and address of any business organization* in which the reporting official held, owned, acquired or sold stock or other equity ownership having a value exceeding \$5,000 or equivalent to 10 percent or more of the stock or equity in the entity or owns 10% or more or \$5,000 or more of the fair market value of the business organization or funds received from business organization exceed 10% or more of the person's gross income for the previous year.

*"Business organization" includes a corporation, general partnership limited partnership, joint venture, trust or sole proprietorship.

Do you or your spouse have a relationship with any business organizations that meet this criteria? *

☒ Yes ☐ None

Entity ***Address****Date**

ABC Realtors, Inc.

111 Apple Sr., Corpus Christi, TX 78401

2/3/2020

PART V. REAL PROPERTY OF THE ELECTRONIC FINANCIAL DISCLOSURE FORM

List all real property in Nueces County or any adjoining county in which the reporting official held any legal or equitable ownership with a fair market value of \$2,500 or more (including your personal home). The list shall include a description sufficient to locate the property, preferably the physical address of the real property.

* "Real Property" includes land, buildings, improvements, mineral interests and leasehold estates, whether such property is owned by the official or by another as trustee for the official.

Do you or your spouse have any property that meets this criteria? *

☒ Yes ☐ No

Location/Legal Description ***Personal Residence - 1234 Main Street, Corpus Christi, TX 78401****Business - 111 Apple St., Corpus Christi, TX 78401**

PART VI. PERSONAL LIABILITIES

List the name and address of any person to whom the reporting official was indebted in excess of \$10,000 together with the dates any such debts were incurred. "Indebted" includes obligations on which the reporting official is a guarantor or co-signer, in which case the names of the borrower and lender shall be listed. ("Person" is defined in Section 2-341 as "an individual, proprietorship, firm, partnership, joint venture, syndicate, trust, company, corporation, association, committee, estate, receiver, entity or any other organization or group of persons acting in concert, whether profit or nonprofit.")

Do you or your spouse have any Personal liabilities that meet this criteria? *

☒ Yes ☐ No

Name *	Address	Date
Great Bank	1000 Green Street, Corpus Christi, TX 78401	2/3/2014
First Great Bank	2000 Purple Street, Corpus Christi, TX 78401	2/2/2015

PART VII. NOTES, BONDS & LOANS OWED TO YOU

If you have made a note, loans, or bond to any person or entity that is still outstanding and in excess of 10,000 dollars in the aggregate, then please list the name and address of each borrower with the date of such loan or obligation.

Do you or your spouse have any Notes, Bonds or Loans that meet this criteria? *

☐ Yes ☒ No

PART VIII. CONTRACTS WITH THE CITY OF CORPUS CHRISTI

List all contracts with the City of Corpus Christi, including the date, term, type of good or services provided and the amount of the contract.

Do you or your spouse have any Contracts with the City of Corpus Christi that meet this criteria? *

☐ Yes ☒ No

PART IX. POSITIONS AND BOARDS

List all board of directors or governing bodies of which the reporting official is a member, and all offices or executive positions the reporting official holds in corporations, partnerships, limited partnerships, professional corporations, associations or other entities, including non-business and non-profit entities, stating the name of each entity and position held, and excluding entities owned or created by the city.

Do you or your spouse have any Positions that meet this criteria? *

☒ Yes ☐ No

Name *	Your Position
Planning Commission - City of Corpus Christi	Board Member
Little League	President
ABC Realtors	Owner/CEO

PART X. GIFTS AND FAVORS

List the name and address of any person from whom the reporting official received gifts or favors, including but not limited to trips, excursions, food, lodging, money, commodities or services, cumulatively exceeding \$200 in value. The nature and date of each gift received shall be specified. Provided, however, campaign contributions reported as required by state law and gifts or favors from relatives need not be reported hereunder.

"Relative" includes spouse, father, mother, brother, sister, son, daughter, spouse's children, grandfather, grandmother, son-in-law, daughter-in-law, uncle, aunt, nephew, niece, grandson, granddaughter, first cousin, father in-law, mother-in-law, brother-in-law, sister-in-law, grandfather-in-law, grandmother-in-law, uncle by marriage, aunt by marriage, nephew's wife, niece's husband, grandson-in-law, granddaughter-in-law, first cousin's spouse, adoptive relationships being treated as natural.

Have you or your spouse received any gifts or favors that meets this criteria? *

☒ Yes ☐ No

Name *	Address
Neighbor - Jesse Cook	1233 MAIN STREET, CORPUS CHRISTI, TX 99999

PART XI. CONFLICT OF INTEREST

Does the reporting official, or any of his or her immediate family, (spouse, parent, sibling, child) have a personal, professional, or financial interest in any entity, contract, or business, or a personal or financial relationship, that in any way poses a conflict of interest, which would affect the impartial performance of his or her duties for the City of Corpus Christi?

Do you or your spouse have any business or personal relationships that might present a conflict of interest? *

☐ Yes ☒ No

VERIFICATION

I do solemnly swear that the foregoing Report, filed herewith, is in all things true and correct, and fully shows all information required to be reported by me pursuant to the City of Corpus Christi Code of Ethics, Section 2-340 et seq.

SIGNATURE OF OFFICIAL *A rectangular box containing a handwritten signature in cursive script that reads "John Smith".**DATE**

02/29/2024

*

☒ By clicking this box, I swear or affirm that the statements contained in this Financial Disclosure Report are true, correct and complete.

City Policy

Subject: Private Outdoor Signs on City Property to be Removed

Approved: 
Peter Zaroni, City Manager

Date: May 7, 2024

POLICY: All unattended, private outdoor signs mounted or otherwise placed on properties owned in fee simple by the City (hereinafter known as "City-owned Properties") are hereby prohibited. City-owned properties include City Hall, City real property surrounding City buildings, and City parks. This prohibition is in addition to the pre-existing prohibitions of signs in City Code Section 49-17 and Section 7.5.10 of the Corpus Christi Uniform Development Code that prohibit signs on City rights-of-way.

EXCEPTIONS: City staff are not directed to remove:

- signs on voting days* at polling locations that are less than 5 square feet in size, except to the extent such signs are creating traffic dangers or more than two duplicate signs are present.
- City-authorized signs on a part of City-owned property legally occupied by a tenant or licensee of the City.

ROLES AND RESPONSIBILITIES: The Asset Management Department and Parks Department are primarily responsible for ensuring City-owned Properties remain free from private outdoor signs and are directed to remove private outdoor signs therefrom as described in this policy.

AUTHORITY TO REMOVE SIGNS: All City employees are authorized to remove private outdoor signs from City property as described in this policy.

RATIONALE: The City has a duty to the citizens of Corpus Christi to be a responsible steward of the public buildings and lands under its ownership or control and maintain these public buildings and grounds to preserve the aesthetics. This general prohibition of signage is intended to maintain content neutrality to avoid alleged violations of the First Amendment to the U.S. Constitution. To the extent this policy is considered to be a regulation, it is hereby determined to be a reasonable time, place, and manner regulation by virtue of its nonapplicability to forms of expression other than unattended signs. Accordingly, it does not violate Texas Election Code §§ 61.003(a-1) or 85.036(b).

*voting days includes election days and early voting days at polling locations, as applicable.



City Policies

Subject: Political Activity At Senior Centers

No. G-22.0

Approved: George K. Noe, City Manager

Date: January 4, 2007

PURPOSE: To establish guidelines concerning the admittance of political candidates and their literature in the City of Corpus Christi Senior Centers so that seniors may receive services without interference from political activity.

POLICY: Political campaigning is prohibited in Senior Centers.

PROCEDURES:

1. Candidates may visit Senior Centers, with the understanding that they are not to represent themselves as candidates while in building. Whenever possible, staff will escort the candidate while in the building.
2. Candidates may leave their literature at the Senior Centers. Staff will place the literature in the reception area, but may not pass it out or make reference to its content.
3. Gifts from candidates to the senior community services program are acceptable as long as reference to their origin is not made to the elderly or the general public.
4. Candidates may campaign outside Senior Centers, as long as they do not cause congestion or otherwise impede access by seniors to the buildings. Seniors should not be forced to listen to the candidates.
5. City employees at Senior Centers are prohibited from making any statements to the seniors concerning any candidate's election or platform.
6. City employees at Senior Centers shall notify their supervisors whenever a candidate visits a senior center and report the types of questions made to employees.
7. Use good judgment when dealing with the candidates. Questions or requests for guidance should be referred to Elsa Munoz telephone 826-3145 or Henry Lara telephone 826-3472.

Update for 2022: Please contact the Office of the Director of Parks and Recreation at 361-826-3464.